

City of Osceola
Council Meeting
February 9, 2010

- 1) The Osceola City Council meeting was called to order at 7:00 P.M. by Mayor Wendell Lindsley. Advance notice was given by posting the notice and agenda at the Osceola Post Office, Polk County Court House and Osceola City Clerk's office. Members present were Jason Klein, Kraig Kuhnel, Jason Klein, and Charles Hays. Councilman Don Sterup was absent. Also present were Erin Baker, City Clerk/ Treasurer, John Jarmin, Water/Sewer Superintendent and Brian Beckner, City Attorney. The public was informed the Open Meetings Act is posted on the west wall if they wish to review it.
- 2) Councilman Kuhnel moved to approve the January 12, 2010 minutes. Seconded by Councilman Klein and the following voted yes: Klein, Kuhnel, and Hays. Sterup was absent.
- 3) Councilman Hays moved to approve the claims. Seconded by Councilman Kuhnel and the following voted yes: Klein, Kuhnel, and Hays. Sterup was absent.
- 4) Councilman Hays motioned to approve the claims from Hometown Hardware, seconded by Kuhnel and the following votes yes: Kuhnel, and Hays. Klein abstained due to a conflict of interest. Sterup was absent.
- 5) At 7:04 pm Mayor Lindsley opened the 1 & 6 year plan.

6) February claims are as follows –

General:	FEDERAL WITHHOLDING PAYABLE	\$72.60	
	FICA/MEDI WITHHOLDING PAYABLE	\$319.12	
	DUE TO RETIREMENT PLAN	\$1.02	
	HEALTH INSURANCE EXPENSE	\$139.80	
	SCHOOL/MILEAGE EXPENSE	\$400.00	
	OTHER EMPLOYEE EXPENSE	\$53.26	
	LAW ENFORCEMENT EXPENSE	\$4,032.45	
	LEGAL FEES EXPENSE	\$838.26	
	ELECTRICITY EXPENSE	\$681.31	
	NATURAL GAS EXPENSE	\$1,176.49	
	PHONE & INTERNET EXPENSE	\$256.38	
	SENIOR CENTER EXPENSE	\$102.00	
	REPAIRS & MAINTENANCE EXPENSE	\$50.00	
	SUPPLIES EXPENSE	\$132.03	
	PUBLISHING EXPENSE	\$153.93	
	JACKSON SERVICES/LAUNDRY EXP.	\$25.42	
	DOG/ KENNEL EXPENSE	\$51.40	
	INSURANCE EXPENSE	\$4,730.51	
	CAPITAL OUTLAY EXPENSE	\$924.00	
	TOTAL		\$14,139.98

Streets	FEDERAL WITHHOLDING PAYABLE	\$939.43	
	FICA/MEDI WITHHOLDING PAYABLE	\$1,044.38	
	DUE TO RETIREMENT PLAN	\$434.10	
	HEALTH INSURANCE EXPENSE	\$288.53	
	OTHER EMPLOYEE EXPENSE	\$26.63	
	ELECTRICITY EXPENSE	\$3,154.22	
	CELLULAR PHONE EXPENSE	\$25.00	
	REPAIRS & MAINTENANCE EXPENSE	\$1,625.94	
	SUPPLIES EXPENSE	\$48.99	
	FUEL EXPENSE	\$1,943.27	
	JACKSON SERVICES/LAUNDRY EXP.	\$28.26	
	TOTAL		\$9,558.75

Park	FEDERAL WITHHOLDING PAYABLE	\$10.38	
	FICA/MEDI WITHHOLDING PAYABLE	\$31.70	
	DUE TO RETIREMENT PLAN	\$11.96	
	HEALTH INSURANCE EXPENSE	\$340.42	
	SCHOOL/MILEAGE EXPENSE	\$18.00	

	ENGINEERING FEES EXPENSE	\$1,500.00	
	ELECTRICITY EXPENSE	\$814.43	
	SUPPLIES EXPENSE	\$5.00	
	INSURANCE EXPENSE	\$12,479.46	
	POOL REPAIRS & MAINTENANCE EXP	\$2,400.00	
	CAPITAL OUTLAY EXPENSE	\$44,516.61	
	TOTAL		\$62,127.96
Library	FEDERAL WITHHOLDING PAYABLE	\$4.26	
	FICA/MEDI WITHHOLDING PAYABLE	\$130.62	
	DUE TO RETIREMENT PLAN	\$0.53	
	ELECTRICITY EXPENSE	\$176.04	
	NATURAL GAS EXPENSE	\$34.32	
	PHONE & INTERNET EXPENSE	\$73.42	
	SUPPLIES EXPENSE	\$83.00	
	BOOK PURCHASES EXPENSE	\$375.39	
	INSURANCE EXPENSE	\$1,641.20	
	TOTAL		\$2,518.78
Fire	LIFE INSURANCE EXPENSE	\$103.20	
	ELECTRICITY EXPENSE	\$174.86	
	NATURAL GAS EXPENSE	\$718.10	
	PHONE & INTERNET EXPENSE	\$128.60	
	FUEL EXPENSE	\$73.73	
	INSURANCE EXPENSE	\$3,996.30	
	MISCELLANEOUS EXPENSE	\$25.00	
	BUNKER GEAR	\$387.50	
	TOTAL		\$5,607.29
Cemetery	INSURANCE EXPENSE	\$7.60	
	TOTAL		\$7.60
Water	CHECKING	\$94.00	
	FEDERAL WITHHOLDING PAYABLE	\$147.24	
	FICA/MEDI WITHHOLDING PAYABLE	\$181.74	
	WATER DEPOSITS	\$40.10	
	DUE TO RETIREMENT PLAN	\$61.10	
	HEALTH INSURANCE EXPENSE	\$393.95	
	SCHOOL/MILEAGE EXPENSE	\$350.00	
	OTHER EMPLOYEE EXPENSE	\$13.31	
	ENGINEERING FEES EXPENSE	\$14,989.80	
	NATURAL GAS EXPENSE	\$360.11	
	CELLULAR PHONE EXPENSE	\$15.94	
	SUPPLIES EXPENSE	\$15.94	
	FUEL EXPENSE	\$36.33	
	CAPITAL OUTLAY EXPENSE	\$45,054.80	
	TOTAL		\$61,754.36
Sewer	FEDERAL WITHHOLDING PAYABLE	\$125.72	
	FICA/MEDI WITHHOLDING PAYABLE	\$155.70	
	SEWER DEPOSITS	\$51.87	
	DUE TO RETIREMENT PLAN	\$49.62	
	HEALTH INSURANCE EXPENSE	\$393.95	
	OTHER EMPLOYEE EXPENSE	\$13.30	
	ELECTRICITY EXPENSE	\$313.22	
	PHONE & INTERNET EXPENSE	\$15.94	
	SUPPLIES EXPENSE	\$5.00	
	FUEL EXPENSE	\$41.29	

	TESTING EXPENSE	\$14.00	
	INSURANCE EXPENSE	\$2,843.02	
	TOTAL		\$4,022.63
Compactor	FEDERAL WITHHOLDING PAYABLE	\$86.84	
	FICA/MEDI WITHHOLDING PAYABLE	\$217.72	
	COMPACTOR DEPOSITS	\$17.00	
	DUE TO RETIREMENT PLAN	\$139.67	
	HEALTH INSURANCE EXPENSE	\$278.52	
	ELECTRICITY EXPENSE	\$120.00	
	PHONE & INTERNET EXPENSE	\$43.35	
	REPAIRS & MAINTENANCE EXPENSE	\$750.00	
	SUPPLIES EXPENSE	\$7.00	
	LANDFILL FEES	\$1,285.99	
	TRUCKING EXPENSE	\$1,223.59	
	INSURANCE EXPENSE	\$2,303.60	
	TOTAL		\$6,473.28
Ambulance	FEDERAL WITHHOLDING PAYABLE	\$2.81	
	FICA/MEDI WITHHOLDING PAYABLE	\$64.66	
	CELLULAR PHONE EXPENSE	\$33.70	
	JACKSON SERVICES/LAUNDRY EXP.	\$53.00	
	OXYGEN EXPENSE	\$52.08	
	INSURANCE EXPENSE	\$2,933.30	
	TOTAL		\$3,139.55
Keno	LICENSES/TAXES/PERMITS EXPENSE	\$260.59	
	TOTAL		\$260.59
Total		\$169,610.77	

- 7) Review Police Report: Officer Bob Carey was present to give the police report. The White car from last month that was blocking snow removal last month has been removed. Councilman Kuhnel asked if someone sees suspicious activity, can they call the police department and get details? Carey stated that there are privacy laws to follow.
- a. Miscellaneous:
 - Mr. Carey also continued discussion about FEMA assisting with snow removal costs, still waiting for a clear answer.
- 8) Almquist, Matzahn, Galloway, & Luth
The city reviewed last years budget with the accountants. The accountants made several recommendations for the city to consider. These recommendations include establishing a capitalization policy; passing an ordinance for pay rates; include all merit pay on W-2's; implementing a fire call service fee; monitor operating income in the utility funds; reconciling bank accounts on a monthly basis, make payroll tax deposits monthly; keep a physical inventory in the water department; raising compactor rates; and paying debts with cash reserves. The city has implemented most of these policies, Mayor Wendell Lindsley stated we are not raising prices on the compactor.
- 9) One and Six Year Plan
- a. At 8:04 pm motion by Klein to conclude the One and Six year Plan, 2nd by Kuhnel
- 10) Insurance Renewal
- a. Doug Burritt
 - i. Insurance rates are similar, will reduce insurance on the old senior center to reduce costs. Will review again when Pool is done.

11) Miller & Associates

a. Chris Miller

- i. Motion by Kuhnel to approve application and Certification payment #3 for ME Collins for \$45,045.80, Seconded by Hays. and the following voted yes: Klein, Kuhnel, and Hays. Sterup was absent.
- ii.
- iii. Meters
 1. ¾” meter runs 30gallons per minute which is more than enough and can be on a 1” line with no problems. The only difference is 1 to 23 psi, you wouldn’t even notice it. There is an additional cost of \$326.00 for a 1” meter. Council will continue to discuss the matter on whether or not to charge a higher rate for 1” meters versus ¾” meters, follow up at the next meeting.
- iv. People can call the City offices or ME Collins to schedule a time for Meter installation.
- v. Miscellaneous
 1. Will follow up on Water Meter Rates
 2. WWAC Dept. of Health looking at New Water Tower

12) JEO

a. Dave Henke

- i. Motion by Klein to approve application payment 1 & 2 for Eriksen for \$44,516.61, seconded by Kuhnel. and the following voted yes: Klein, Kuhnel, and Hays. Sterup was absent.
- ii.
- iii. Summary of Progress
 1. Pool Equipment has been approved, the gutters by April, grout and decks in depending on weather. Monthly progress meetings to begin soon at City Hall. 4 Pipes off surge pit cut down to 3, less pipes, less problems. Recommend pipe to creek, and backwash to Sewer.
 2. Joe Riese from Eriksen is the contact person

13) Kuhnel made a motion to approve the Osceola Wrestling Club to have a firework stand for June 25 thru July 4, 2010. Seconded by Hays. and the following voted yes: Klein, Kuhnel, and Hays. Sterup was absent.

14) Grant review

- a. With the help of Toni Smeal Erin did submit the ARRA Grant on February 3rd, 2010. The Deconstruction of Abandoned Buildings Grant was not submitted due to lack of bids for the demolition of the senior center.

15) Fire Department: Councilman Hays motioned to approve new Fire Member Nick Roberts, Seconded by Klein and the following voted yes: Klein, Kuhnel, and Hays. Sterup was absent.

16) Dog Excrement Removal

- a. Must be done through county court, therefore the city will not intervene at this time due to high costs.

17) Bob Cat Purchase

- a. The council will review in March when we have some price quotes for a used Bob Cat.

18) Complaints

- a. The front step of City Hall is bad, therefore we are taking it out.
- b. Nuisance Cars on Hawkeye an Polk
 - i. Due to repeat warnings the sheriff department will begin ticketing vehicles and trailers after 48 hours. Per Ordinance #563 the first offense ticket will be \$30 and must be paid within 5 days to the City Offices, after 5 days the rate is \$35, thereafter the vehicle will be towed and the person responsible for the vehicle will be dealt with by County Court.

19) City offices will be closed from March 15 thru March 19, 2010 for Clerk School.

20) Miscellaneous

- a. The CDBG loan for Osceola Implement has been denied due to conflict of contracts, therefore the CDBG money will be sent back to the State.

There being no further business, the meeting adjourned at 9:25 P.M. to meet again in regular session on Tuesday March, 9 2010.

Erin Baker, City Clerk

Wendell Lindsley, Mayor