

City of Osceola
Council Meeting
January 12, 2011

- 1) The Osceola City Council meeting was called to order at 7:00 P.M. by Mayor Wendell Lindsley. Advance notice was given by posting the notice and agenda at the Osceola Post Office, Polk County Court House and Osceola City Clerk's office. Members present were Don Sterup, Kraig Kuhnel, Jason Klein and Charles Hays. Also present were Erin Baker, City Clerk/Treasurer, John Jarmin, Utility Superintendent and Brian Beckner, City Attorney. The public was informed the Open Meetings Act is posted on the west wall if they wish to review it.
- 2) The One & Six Year Hearing was opened at 7:00 pm.
- 3) Motion to approve the December 14, 2010 minutes with a change to Line Item 8, part b. Change Charlie Hays to Charles Hays. Motion to approve December 14, 2010 Minutes by Hays, seconded by Klein. All in Favor: Yea; All opposed: Nay
- 4) Councilman Hays motioned to approve the claims. Seconded by Klein. All in Favor: Yea; All opposed: Nay
- 5) Councilman Kuhnel motioned to approve the claims from Hometown Hardware and the Senior Center rent, i.e. Jason Klein, seconded by Sterup. All in Favor: Yea; All opposed: Nay Klein abstained.

January claims are as follows –

<u>Fund</u>	<u>Description</u>	<u>Amount</u>				
General	STATE WITHHOLDING PAYABLE	\$75.43		Fire	ELECTRICITY EXPENSE	\$132.01
	FEDERAL WITHHOLDING PAYABLE	\$69.96			PHONE & INTERNET EXPENSE	\$96.71
	FICA/MEDI WITHHOLDING PAYABLE	\$720.76			REPAIRS & MAINTENANCE EXPENSE	\$335.89
	UNEMPLOYMENT TAX PAYABLE	\$205.09			SUPPLIES EXPENSE	\$19.78
	DUE TO RETIREMENT PLAN	\$258.88		Total	\$584.39	
	HEALTH INSURANCE EXPENSE	\$286.56		Water	STATE WITHHOLDING PAYABLE	\$93.28
	OTHER EMPLOYEE EXPENSE	\$342.79			FEDERAL WITHHOLDING PAYABLE	\$239.17
	LEGAL FEES EXPENSE	\$596.36			FICA/MEDI WITHHOLDING PAYABLE	\$323.82
	ELECTRICITY EXPENSE	\$393.88			SALES TAX PAYABLE	\$595.27
	PHONE & INTERNET EXPENSE	\$214.50			DUE TO RETIREMENT PLAN	\$131.75
	SENIOR CENTER EXPENSE	\$300.00			SCHOOL/MILEAGE EXPENSE	\$450.00
	SUPPLIES EXPENSE	\$21.89			ELECTRICITY EXPENSE	\$1,041.40
	PUBLISHING EXPENSE	\$354.09			REPAIRS & MAINTENANCE EXPENSE	\$1,193.75
	JACKSON SERVICES/LAUNDRY EXP.	\$20.50			SUPPLIES EXPENSE	\$187.94
		\$3,860.69			TESTING EXPENSE	\$34.00
	Total			DIGGERS HOTLINE EXPENSE	\$10.75	
	Streets	STATE WITHHOLDING PAYABLE		\$96.30	Total	\$4,301.13
FEDERAL WITHHOLDING PAYABLE		\$240.80	Sewer	ACCOUNTS RECEIVABLE	\$46.90	
FICA/MEDI WITHHOLDING PAYABLE		\$348.68		STATE WITHHOLDING PAYABLE	\$49.21	
DUE TO RETIREMENT PLAN		\$140.83		FEDERAL WITHHOLDING	\$127.28	
ELECTRICITY EXPENSE		\$2,182.83				
REPAIRS & MAINTENANCE		\$723.36				

	EXPENSE			PAYABLE	
	SUPPLIES EXPENSE	\$271.18		FICA/MEDI WITHHOLDING PAYABLE	\$162.92
	GRAVEL/ROCK/SAND EXPENSE	\$847.70		SALES TAX PAYABLE	\$803.71
	ICE MELT/SALT EXPENSE	\$588.00		DUE TO RETIREMENT PLAN	\$68.67
	FUEL EXPENSE	\$88.92		ELECTRICITY EXPENSE	\$201.27
	JACKSON SERVICES/LAUNDRY EXP.	\$20.50		SUPPLIES EXPENSE	\$6.43
		\$5,549.10		TESTING EXPENSE	\$20.07
Total		0		Total	\$1,486.46
Park	STATE WITHHOLDING PAYABLE	\$22.74		ACCOUNTS RECEIVABLE	\$15.87
	FEDERAL WITHHOLDING PAYABLE	\$62.00	Trash	STATE WITHHOLDING PAYABLE	\$69.16
	FICA/MEDI WITHHOLDING PAYABLE	\$21.26		FEDERAL WITHHOLDING PAYABLE	\$162.36
	DUE TO RETIREMENT PLAN	\$68.68		FICA/MEDI WITHHOLDING PAYABLE	\$323.06
	ELECTRICITY EXPENSE	\$467.58		DUE TO RETIREMENT PLAN	\$176.19
	REPAIRS & MAINTENANCE EXPENSE	\$435.10		ELECTRICITY EXPENSE	\$100.55
	SUPPLIES EXPENSE	\$3.52		PHONE & INTERNET EXPENSE	\$43.36
	MISCELLANEOUS EXPENSE	\$1,425.00		REPAIRS & MAINTENANCE EXPENSE	\$709.75
		0		SUPPLIES EXPENSE	\$14.84
	POOL PHONE EXPENSE	\$1.99		LANDFILL FEES	\$1,529.99
Total		\$2,507.87		TRUCKING EXPENSE	\$1,684.26
Library	STATE WITHHOLDING PAYABLE	\$11.01		Total	\$4,829.39
	FEDERAL WITHHOLDING PAYABLE	\$25.95			
	FICA/MEDI WITHHOLDING PAYABLE	\$160.92	Ambulance	FICA/MEDI WITHHOLDING PAYABLE	\$55.34
	DUE TO RETIREMENT PLAN	\$17.67		SCHOOL/MILEAGE EXPENSE	\$655.90
	OTHER EMPLOYEE EXPENSE	\$150.00		CELLULAR PHONE EXPENSE	\$77.99
	ELECTRICITY EXPENSE	\$141.24		SUPPLIES EXPENSE	\$209.81
	PHONE & INTERNET EXPENSE	\$66.54		OXYGEN EXPENSE	\$72.16
	SUPPLIES EXPENSE	\$14.95		AMBULANCE BILLING FEES	\$508.62
	BOOK PURCHASES EXPENSE	\$353.68		Total	\$1,579.82
	MISCELLANEOUS EXPENSE	\$142.93			
Total		\$1,084.89			
					\$25,783.74

6) Treasurer's Report: Reviewed

7) Review Police Report: Officer Bob Carey was present to give the police report. The new ticket book is under legal review. Police Dept. will assist with citing cars for snow removal. Reminder that all parked cars must be operable.

8) Stop Signs

- a. Stop signs on an expressway/ Interstate must be 36" x 36". Conventional roads such as Nance St, Kimmel, and central should be 30" x 30". Off streets can be 24" x 24". Clerk to order a new MUTCD manual from NDOR.

- 9) Ordinance 593 is the same as ordinance 590 regarding Employee/City official Appreciation Night. Will use #593 for a different ordinance in the future.
- 10) One and Six Year Plan:
Motion by Klein to approve Resolution #2011-01, a resolution stating that the 1 & 6 Year Street Improvement Program be adopted; seconded by Kuhnel. All in Favor: Yea; all opposed: Nay. The Mayor declared the motion carried.
- 11) Complaints were not addressed as there was no one to discuss the complaints.
- 12) Approve Ryan Carlson for Fire Department. Motion by Kuhnel to approve Ryan Carlson for the Fire Department, Seconded by Sterup. All in Favor: Yea; all opposed: Nay.
- 13) Snow removal Complaints: There have been complaints about snow removal packed in drive ways; this is out of Street Maintenance control. The Street Maintainer plows the roads; however, it is the resident's responsibility to UN pack their own drive ways.
- 14) Miscellaneous:
 - a. Midwinter Conference: Clerk is to attend on Monday, February 28th only.
 - b. Next Month's meeting will be on Wednesday, the 9th, instead of Tuesday, the 8th due to school sports. We will present an ordinance on February 9, 2011 to change all future meetings from the second Tuesday to the second Wednesday of the month.
 - c. Clerk to update supplement books for statutes
 - d. Next meeting to discuss 3 way stops and removing no parking signs.
- 15) There being no further business, the meeting adjourned at 8:00 P.M. to meet again on Wednesday, February 9, 2011. Motion to adjourn by Sterup, Seconded by Klein and the following voted yes: Sterup, Kuhnel, Klein and Hays.

Erin Baker, City Clerk

Wendell Lindsley, Mayor