

City of Osceola  
Council Meeting  
March 9, 2010

- 1) The Osceola City Council meeting was called to order at 7:01 P.M. by Mayor Wendell Lindsley. Advance notice was given by posting the notice and agenda at the Osceola Post Office, Polk County Court House and Osceola City Clerk's office. Members present were Jason Klein, Kraig Kuhnel, Don Sterup and Charles Hays. Also present were Erin Baker, City Clerk/ Treasurer, Tim Althouse Street Superintendent and Brian Beckner, City Attorney. The public was informed the Open Meetings Act is posted on the west wall if they wish to review it.
- 2) Councilman Kuhnel moved to approve the February 9, 2010 minutes. Seconded by Councilman Hays and the following voted yes: Klein, Kuhnel, Sterup and Hays.
- 3) Councilman Klein moved to approve the claims. Seconded by Councilman Sterup and the following voted yes: Klein, Kuhnel, Sterup, and Hays.
- 4) Councilman Sterup motioned to approve the claims from Hometown Hardware and the Senior Center rent, i.e. Jason Klein, seconded by Hays and the following votes yes: Kuhnel, Sterup, and Hays. Klein abstained due to a conflict of interest.
- 5) Councilman motioned to approve the treasurers report, seconded by Klein, and the following voted yes: Klein, Kuhnel, Sterup, and Hays.

**6) March claims are as follows –**

General	FEDERAL WITHHOLDING PAYABLE	\$68.88	
	FICA/MEDI WITHHOLDING PAYABLE	\$281.08	
	HEALTH INSURANCE EXPENSE	\$139.80	
	DUES EXPENSE	\$2,250.00	
	LAW ENFORCEMENT EXPENSE	\$4,032.45	
	LEGAL FEES EXPENSE	\$1,053.43	
	AUDIT & BUDGET EXPENSE	\$6,375.00	
	ELECTRICITY EXPENSE	\$680.74	
	NATURAL GAS EXPENSE	\$150.69	
	PHONE & INTERNET EXPENSE	\$207.55	
	SENIOR CENTER EXPENSE	\$1,500.00	
	REPAIRS & MAINTENANCE EXPENSE	\$48.06	
	SUPPLIES EXPENSE	\$306.57	
	PUBLISHING EXPENSE	\$359.90	
	JACKSON SERVICES/LAUNDRY EXP.	\$24.84	
	EQUIPMENT PURCHASES	\$174.00	
	CAPITAL OUTLAY EXPENSE	\$2,102.90	
			\$19,755.89
Streets	FEDERAL WITHHOLDING PAYABLE	\$324.27	
	FICA/MEDI WITHHOLDING PAYABLE	\$489.08	
	DUE TO RETIREMENT PLAN	\$115.50	
	HEALTH INSURANCE EXPENSE	\$288.00	
	ENGINEERING FEES EXPENSE	\$250.00	
	ELECTRICITY EXPENSE	\$2,149.66	
	CELLULAR PHONE EXPENSE	\$25.00	
	REPAIRS & MAINTENANCE EXPENSE	\$3,457.43	
	SUPPLIES EXPENSE	\$146.43	
	GRAVEL/ROCK/SAND EXPENSE	\$843.03	
	FUEL EXPENSE	\$784.86	
	JACKSON SERVICES/LAUNDRY EXP.	\$28.84	
	LABOR EXPENSE	\$175.00	
			\$9,077.10

Park	FEDERAL WITHHOLDING PAYABLE	\$15.47	
	FICA/MEDI WITHHOLDING PAYABLE	\$45.56	
	DUE TO RETIREMENT PLAN	\$138.24	
	ENGINEERING FEES EXPENSE	\$2,574.35	
	ELECTRICITY EXPENSE	\$578.45	
	SUPPLIES EXPENSE	\$2.44	
	POOL REPAIRS & MAINTENANCE EXP	\$40.00	
	CAPITAL OUTLAY EXPENSE	\$33,496.84	\$36,891.35
Library	FEDERAL WITHHOLDING PAYABLE	\$3.10	
	FICA/MEDI WITHHOLDING PAYABLE	\$160.28	
	ELECTRICITY EXPENSE	\$140.05	
	NATURAL GAS EXPENSE	\$444.14	
	PHONE & INTERNET EXPENSE	\$75.04	
	REPAIRS & MAINTENANCE EXPENSE	\$160.00	
	SUPPLIES EXPENSE	\$53.17	
	COPIER RENTAL EXPENSE	\$104.90	
	BOOK PURCHASES EXPENSE	\$374.97	\$1,515.65
Fire	LIFE INSURANCE EXPENSE	\$103.20	
	ELECTRICITY EXPENSE	\$121.90	
	PHONE & INTERNET EXPENSE	\$96.72	
	CELLULAR PHONE EXPENSE	\$40.65	
	REPAIRS & MAINTENANCE EXPENSE	\$684.13	
	FUEL EXPENSE	\$80.90	\$1,127.50
Water	CHECKING	\$60.00	
	FEDERAL WITHHOLDING PAYABLE	\$184.49	
	FICA/MEDI WITHHOLDING PAYABLE	\$279.44	
	DUE TO RETIREMENT PLAN	\$59.33	
	ELECTRICITY EXPENSE	\$1,140.33	
	CELLULAR PHONE EXPENSE	\$20.33	
	SUPPLIES EXPENSE	\$45.41	
	FUEL EXPENSE	\$57.73	
WATER METERS	\$73,563.80	\$75,410.86	
Sewer	FEDERAL WITHHOLDING PAYABLE	\$133.57	
	FICA/MEDI WITHHOLDING PAYABLE	\$211.92	
	DUE TO RETIREMENT PLAN	\$59.33	
	ELECTRICITY EXPENSE	\$213.33	
	PHONE & INTERNET EXPENSE	\$20.33	
	SUPPLIES EXPENSE	\$28.00	
	FUEL EXPENSE	\$44.51	\$710.99
Compactor	FEDERAL WITHHOLDING PAYABLE	\$72.89	
	FICA/MEDI WITHHOLDING PAYABLE	\$208.78	
	ELECTRICITY EXPENSE	\$86.80	
	PHONE & INTERNET EXPENSE	\$43.35	
	SUPPLIES EXPENSE	\$28.00	
LANDFILL FEES	\$1,041.29		

TRUCKING EXPENSE	\$1,254.51	
		\$2,735.62

Ambulance	FEDERAL WITHHOLDING PAYABLE	\$0.98	
	FICA/MEDI WITHHOLDING PAYABLE	\$58.46	
	CELLULAR PHONE EXPENSE	\$33.70	
	FUEL EXPENSE	\$63.34	
	OXYGEN EXPENSE	\$66.62	
	AMBULANCE BILLING FEES	\$388.38	
	LICENSES/TAXES/PERMITS EXPENSE	\$100.00	
			\$711.48
			\$147,936.44

- 7) Post Office drive up box. Steve with the Post Office gave a presentation on having a drive up Post Office box located on the South Side of the building. Steve would like the alley to become a one-way drive-up area. He would like to request the City to maintain that area, along with the area behind the Sheriff's office. We will prepare a resolution to approve the drive up drop box in the alley of the Post Office for April 13, 2010 meeting.
- 8) Review Police Report: Officer Bob Carey was present to give the police report. There was a discussion on a revised letter for people who park their cars on the street. Two cars are currently red tagged on the street. They will be receiving citations. One claimed their car is snowed in; however it is still the vehicle owner's responsibility to move that car from the street with a snow shovel or a tow truck. Any licensed item, including trailers and RV's, must be cleared from the streets
  - a. Miscellaneous:
    - i. Homeland security
      - 1. Homeland security fire department equipment is installed
      - 2. Reviewed Tornado Sirens: Currently the siren must be activated at the fire hall, there is a remote you can buy to keep at the sheriff's office for approximately \$2,000.
      - 3. The new operation plan is currently being updated as it needs done once every 4 years.
- 9) Miller & Associates
  - a. Chris Miller
    - i. Backwards Meter was due to surge tank on water heater. Put a plug in the tank tee. Need a check valve on one side of the meter for backflow prevention if the tank is continued to be used. Pressure in hot water tanks must be right. It can push backwards into the main water line and cause contamination. State statute states that any chance water systems push back there must be a backflow preventer on the tank. It is illegal to push back into the water lines. Thermal expansion in water tanks is necessary. Cross Connection forms must be filled out correctly. New question for cross connection form will be: Do you have an expansion tank on your water heater?
    - ii. Pay Request: Motion by Klein to approve ME Collins pay request of \$73,563.80, seconded by Kuhnel and the following voted yes: Sterup, Kuhnel, Klein, and Hays.
    - iii. The City is currently retaining \$31,000.00 of ME Collins pay until the work is complete. The project should have been completed December 2010. The city will discuss what needs done about the overextended contract.
    - iv. Meters:
      - 1. There are customers who do not want a meter put in their house. Those people have the option of paying for the difference between an outdoor pit and an indoor meter, approx. \$1,273.00 difference by the customer. If a pit is necessary, not wanted, then the city pays for the pit.
      - 2. Some meters have a cornerhorn nit installed on them. This is just to make the meter horizontal and not vertical for correct measurement.

3. Hydrants: customers with yard hydrants have the option to connect the hydrant behind the new meter, get rid of the hydrant or pay the difference for a pit. Must pay ahead if a pit is requested.
4. Installation: Customers need to take the time to allow a water meter to be installed in their homes. Contractors have left notes on doors to schedule a time to install the meters. If this is not done water services will be shut off or the sheriff will be called.
5. Rates: The council reviewed rates, and have proposed some rates. Resolution will be done at the next City council meeting on April 13, 2010. The proposed rates go as follows:
  - a. All standard residential/and commercial rates for water are: A base rate of \$15.00, with 0 gallons, and \$1.25 for every 1,000 gallons used.
  - b. Commercial 1-1/2" Pipe rates would have a base fee of \$30.
  - c. Commercial 2" Pipe rates would include a base fee of \$40.
  - d. Commercial 3" Pipe or larger rates would include a base fee of \$60.00
- v. The City's new Well with Generator, renovation of City well house, demolition of south well, and Distribution improvements as required by the Nebraska Department of Environmental Quality was discussed. A resolution will be presented to adopt the project at the next meeting April 13, 2010.

10) JEO

- i. Motion by Kuhnel to approve application payment 3 to Eriksen Construction for \$33,496.84 & and additional change order for \$2,310.00, seconded by Klein, and the following voted yes: Klein, Kuhnel, Sterup and Hays.
- ii. Summary of Progress
  1. Pool project status is currently one week behind. Depending on weather a June 1, 2010 finish date is still attainable. Currently 18% complete. Surge Pit is done; backfilling .Stainless steel gutter is to ship week of March 15<sup>th</sup>. Changes include a valve on the outside of the surge pit instead of the inside. The surge pit is 3" deeper than the plans show. City to check on lifeguard chairs and shade shelters. Road on East side of the pool is currently tore up, will be fixed. Next meeting will be April 13<sup>th</sup> at 1:00 pm

11) Sterup made a motion to approve the Close-Up Group to have an additional firework stand for June 25 thru July 4, 2010. Seconded by Kuhnel and the following voted yes: Klein, Kuhnel, Sterup, and Hays.

12) Bob Cat

- i. Motion by Sterup to approve lease of a Bob Cat from Kayton International, Seconded by Hays and the following voted yes: Klein, Kuhnel, Sterup and Hays.

13) City Clerk proposed to change billing due dates to the 5<sup>th</sup> of the month instead of the 1<sup>st</sup> of the month due to Social Security customers receiving their checks on the 3<sup>rd</sup> of the month.

14) Miscellaneous

- a. Bond Repayment
- b. Ameritas: Contact Ameritas for financial advice on Bond payments.
- c. A suggestion was made that the City include a drop box uptown for bill payments that is easier to get to.

There being no further business, the meeting adjourned at 10:01 P.M. to meet again in regular session on Tuesday April 13, 2010.

Erin Baker, City Clerk

Wendell Lindsley, Mayor