

City of Osceola
Council Meeting
Budget Review
March 23, 2011

- 1) The Osceola City Council Special meeting was called to order at 6:00 P.M. by Mayor Wendell Lindsley. Advance notice was given by posting the notice and agenda at the Osceola Post Office, Polk County Court House and Osceola City Clerk's office. Members present were Kraig Kuhnel, Jason Klein, and Charles Hays. Sterup was absent. Also present were Erin Baker, City Clerk/Treasurer and Brian Beckner, City Attorney. The public was informed the Open Meetings Act is posted on the west wall if they wish to review it.
- 2) Budget Review: Terry Galloway from Almquist, Maltzahn, Galloway, & Luth was present to give the audit report. Mr. Galloway stated that they do not express an opinion on the effectiveness of the City's internal control. The pooled checking account is not reconciled to the general ledger and they recommend reconciling all bank accounts monthly. They recommend increasing rates on the Compactor, as that fund is losing money. They also recommend a physical inventory of utilities at the end of the year. They also recommend paying down debt. Erin will get a hold of Ameritas to pay off some bonds.
- 3) Clerk School Review: The Clerk reviewed educational points from Clerk School. There are several Legislative Bills that may affect Osceola if they pass. Reviewed budget cuts. Discussed dog licenses.
- 4) NDEQ Water Project: Construction of the Water Main Project will be moved to June 1, 2011. Substantial completion is set for March 2012. May need an easement from the County from Main Street to the Hospital. Federal funds will need to be tracked separately. The Water Main loan is set for 20 years to repay. Motion by Klein to approve Resolution 2011-03 for the Water Main Project, seconded by Kuhnel. All in Favor: Yea; All opposed: Nay
- 5) Disconnect Notices: Due to the harshness of the words Disconnect Notice we will now be changing the words to Past Due Notice. Bills are still due by the 15th of the month, penalties are still assessed on the 16th of the month, and Past due notices are still mailed out on the 17th of the month.
- 6) Miscellaneous
 - a. Burn Site Rent to Increase: Will discuss at next meeting
 - b. Park Basketball courts need nets, and cement needs smoothed.
- 7) There being no further business, the meeting adjourned at 7:35 P.M. Motion to adjourn by Hays, second by Kuhnel. All in Favor: Yea; All opposed: Nay
Meet again on Wednesday, April 13, 2011 at 7:00 pm

Erin Baker, City Clerk

Wendell Lindsley, Mayor